

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 15<sup>th</sup> SEPTEMBER 2017****Present (Committee)**

Sue Halford (Chair)  
Brian Baker (Secretary)  
Joan Gillingham (Treasurer)  
Lynda Sears  
Ian Brand

**Present (Members)**

(Not loaded to Website)

**1. Welcome**

The Chairman, Sue Halford, welcomed everyone to the AGM.

**2. Apologies for absence**

Peter Tilley and Alfred Lott.

**3. Minutes of the previous AGM**

The minutes were approved: Proposed – Jean Herriott, Seconded – Alma Nicholls.

**4. Chairman's Report**

Sue Halford provided an overview of the Club's activities during the last year, see attached summary.

Sue thanked the Committee Members for volunteering their services throughout the year and the members for attending the courses and the AGM.

**5. Treasurer's Report**

Joan Gillingham provided copies of the Audited Statement of Accounts for Year Ending 31 July 2017 (Not loaded to Website).

The Accounts were approved: Proposed – Peter Clarke, Seconded – Jinny Harvey.

**6. Committee**

All following members of the committee said they were willing to stand for re-election:

Chairman	Sue Halford
Secretary	Brian Baker
Treasurer	Joan Gillingham
Members	Lynda Sears and Ian Brand

The committee were re-elected: Proposed – Alma Nicholls, Seconded – Ruth Blood.

**7. Dates for 2017/2018**

Dates for 2017/2018 were agreed as follows:

**(a) Autumn Term 2017**

AGM - Friday 15 September  
Friday 22 September – Friday 24 November (10 weeks)  
Christmas Party – Friday 1 December

**(b) Spring Term 2018**

Friday 12 January – Friday 23 March (11 weeks)  
Note: Easter is Friday 30 March – Monday 2 April

## BOOKHAM SENIORS COMPUTER CLUB

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As there is no half-term break, it was agreed that long courses would be avoided during that period.

- (c) Summer Term 2018
  - Open Day - Friday 20 April
  - Friday 27 April – Friday 6 July (11 weeks)

The above meetings will be held in the Little Bookham Village Hall between 10:00 and 12:00.

- (d) Drop-in Clinics
  - First Wednesday afternoon of each month, except August. Additional dates may be added if required.

The clinics will be held in the Little Bookham Village Hall between 14:30 and 16:30.

Sheets for each of the proposed courses, as well as for suggesting additional courses, would be provided at the end of the meeting for members to sign.

### **8. Any Other Business**

- (a) In response to a question from Martin Slatter, Sue provided a brief summary of the reasons behind the club's reserves and some examples of future expenditure, which include upgrading the Village Hall's broadband and new equipment to support forthcoming courses, as required.
- (b) Joan reminded members of the importance of signing the register at the start of each week.
- (c) Members unanimously thanked the committee for

### **9. Date of Next AGM**

To be agreed (probably Friday 14 September 2018).

**Brian Baker (Secretary)**

20 September 2017

## Chairman's Report

This year we have held over 20 courses covering the roll out of Windows 10 and then the new versions of Windows 10, digital photography, computer security, word processing, internet usage, and not just for computers. We've added courses for iPads and hope to add courses for other tablets as well.

We do our best to keep up with the constant change in computing so that the information we share with you is as up-to-date as possible. As some of you who were in my Windows 10 group knew, every time I taught the class, Microsoft decided to send out a new version!

We often have to evaluate several different ways to use the new software and hardware before we feel confident to help you work with it. But we LOVE it, and enjoy it and enjoy sharing it. However, it does mean that sometimes we aren't able to offer all of the courses we would wish to do.

So to do our best, we ask you what you would like and try to cover the most requested topics.

We have made some investment in new hardware so that we can learn to help you with those, and this year we think it is wise to invest in improvement to our network access here in the hall. We have had a few occasions when we could not all get on the internet, and although Brian, Peter or Ian rushed around to fix it for us, we think a more permanent solution would be better.

I want to thank all of the board members up here and those who aren't here today, but help us whenever we request it, for their participation this year. And special thanks to Ian and Brian for making our display at Bookham Village Day so brilliant that we were awarded this cup for the best indoor display!

And to finish this brief overall view of the year, thank you to all of you, the members. Without you, we wouldn't be able to keep our club going. You allow us to continue to offer the drop-in sessions on the first Wednesday of the month, and the extra sessions we have when we can by spreading the word about our club. We hope you have enjoyed any sessions you have joined this year, and hope you will sign up for more! The sheets will be out while we have refreshments, and there are sheets for you to ask for anything that we may have missed. Also, you can always email me with your ideas or questions. You should all have my email address from the newsletters or you can contact us from the website.

I hope the coming year is a much fun as this year.